



Hillcrest School
East View Avenue, East Farm
Cramlington, NE23 1DY
Tel 01670 713632

Email: Admin@hillcrest.northumberland.sch.uk

Mrs A Mead, Head Teacher

23 October 2020

Dear Parent / Carer

I am writing to explain the procedures we will follow in relation to positive cases of Covid-19 during half term.

What happens if my child tests *positive* for Covid-19 on Friday 23rd October, Saturday 24th October or Sunday 25th October?

As soon as you get a **positive** test result for your child, we ask that you contact school immediately at admin@hillcrest.northumberland.sch.uk. Your child will need to isolate for a further **10 days** from the result of the test.

As soon as we are informed of a positive result, we will inform all families in your child's class. The children in the class who are deemed to have been in close contact with the person who tested positive will need to isolate for **14 days** from their last contact. Prior to contacting you, we will have conducted a robust and prompt risk assessment with Northumberland County Council's Public Health Team to identify which children in the class bubble are deemed to have been in close contact.

This means it is possible some pupils may not be able to return to school until Monday 9th November and will receive home learning for the week beginning Monday 2nd November.

What happens if my child displays symptoms of Covid-19 during the rest of half term?

If your child displays any of the three symptoms from **Monday 26th October** it is really important that you:

- ✓ Keep your child at home
- ✓ Book a test
- ✓ Notify school **immediately** using admin@hillcrest.northumberland.sch.uk

After Sunday 25th October, we will not notify any other parents as it will have been at least 48 hours since the last close contact. We ask that you notify us as soon as you get a test result to decide when your child can return to school.

Thank you for taking the time to read this. Please see the flowchart attached to clarify the key points.

Yours sincerely

Andrea Mead
Head Teacher